



SOUTH EASTERN UNIVERSITY OF SRI LANKA

INVITATION FOR APPLICATIONS / NOMINATIONS

POST OF VICE-CHANCELLOR

The Council of the South Eastern University of Sri Lanka in pursuance of section 34 of the Universities Act No. 16 of 1978 and subsequent amendments, invites applications from, or nominations of persons for the position of the Vice-Chancellor of the University.

Under the provisions of the Universities Act No. 16 of 1978, the Vice-Chancellor is a full time Officer of the University. The Vice-Chancellor shall be the Principal Executive Officer, the Principal Academic Officer and the Accounting Officer of the University. He/she shall be an ex-officio member and Chairman of both the Council and the Senate.

The Vice Chancellor shall, unless he/she vacates office earlier or is removed from office in terms of the Universities Act. No. 16 of 1978 as amended, holds office for a term of three years or until he/she completes his/her sixty fifth year whichever event occurs earlier.

The Vice-Chancellor will be responsible for providing academic leadership, formulating, conducting and introducing management policies and implementing the decisions of the Council, the general administration of the University and should, therefore uphold the principles of academic excellence, transparency, accountability, democratic management and effective non-partisan leadership.

The successful candidate should possess a record of high academic achievement including a strong research profile, proven leadership qualities and interpersonal skills to interact objectively with diverse interest groups, a clear understanding of policy issues, and commitment to the effective implementation of decisions. He/she should also possess a deep understanding of the ethos and mission of a University including commitment to the community (Prospective Applicants/Nominators are invited to visit the University website <http://www.seu.ac.lk> for details)

The Vice-Chancellor is eligible to be on the highest academic salary scale and is entitled to an entertainment allowance of 15% of the salary and other allowances applicable to the post.

Please refer the Commission Circular No. 02/2020 dated 04 May, 2020 issued by the University Grants Commission which can be accessed at https://www.ugc.ac.lk/index.php?option=com_content&view=article&id=2198%3Acommission-circular-no-022020-appointment-to-the-post-of-vice-%20chancellor&catid=176%3Acirculars-published-in-2020-012020-and-above&Itemid=20&lang=en for the procedure for appointment.

The applicants/nominees should be citizens of Sri Lanka and shall be less than 63 years of age as at the closing date of applications.

The following documents should accompany applications/nominations.

- (i) A complete Curriculum Vitae of applicant/nominee including **date of birth**.
- (ii) A personal statement of vision for the development of the University and a brief account of what he/she proposes to achieve if appointed to the post of Vice-Chancellor.

- (iii) Where the incumbent Vice-Chancellor is an applicant or had held the post of Vice-Chancellor of the University before, he/she shall give a report highlighting accomplishments during his/her first period of the office, in addition to the documents mentioned in section (ii) above.
- (iv) A letter of consent from the nominee in case of a nomination.
- (v) A letter from the employer indicating whether applicant/nominee could be released in the event of his/her appointment to the post, in case of an applicant/nominee serving in Public Service, Corporations, Statutory Bodies and Higher Educational Institutions other than the South Eastern University of Sri Lanka.

All eligible candidates for the post of Vice-Chancellor shall be invited for an interview before an Evaluation Committee and subsequently the shortlisted candidates shall be summoned on the same day for a brief presentation of a minimum of ten (10) minutes duration but not exceeding fifteen (15) minutes before the Special Council Meeting for listing three names in the order of the marks obtained, in terms of the UGC Circular No. 02/2020. In an exceptional situation, if any candidate is not in a position to appear before the Evaluation Committee/Special Council meeting, he/she shall be allowed to appear *via video conferencing*.

Applications and nominations with relevant documents as requested above should be addressed to **Mr. H. Abdul Saththar, Registrar, South Eastern University of Sri Lanka, Oluvil** and sent under registered cover or courier or hand delivered to reach the above office on or before 3.00 pm on 09.02.2021. Applications/nominations received after the closing date will not be entertained.

The envelope containing the application/nomination material must be marked "**Office of the Vice-Chancellor**" on its top left hand corner.

H. Abdul Saththar
Registrar and Secretary to the Council
South Eastern University of Sri Lanka
10.01.2021